



CITY OF BRUNSWICK

1 W. Potomac Street • Brunswick, Maryland 21716 • (301) 834-7500

OFFICE OF PLANNING AND ZONING ANNEXATION PROCEDURES

*Provide [Annexation Application fees](#).

documents of Annexation Plan consistency with the Municipal Growth Element of Master Plan if approved on or after October 1, 2009

OR

Provide Outline for Extension of Services at least 30 days prior to hearing

Notice and extension of services report to County, Regional, & State Planning Agencies

At least 25% qualified voters and 25% of owners of assessed property petition for annexation

Resolution presented to Mayor & Council

Public Notice of Proposed Annexation hearing 4 times at no less than weekly intervals

At least 15 days

Frederick County Planning Commission hearing & recommendation on annexation

Brunswick Planning Commission hearing & recommendation on annexation

Publish notice of referendum twice at no less than weekly intervals

Issue proclamation suspending annexation

Minimum of 20% of qualified voters in City or Annexation area or 2/3 of County Commissioners petition for referendum

Within 45 days

Mayor & Council passes annexation

Mayor & Council holds proposed annexation hearing

Board of County Commissioners hearing & recommendation on annexation

15-90 days

Referendum election

NO ANNEXATION

Resolution becomes effective

Register with County and Legislative Reference

ANNEXATION COMPLETE